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ABSTRACT

The following subject categories are included in this list of bibliographies: Aids in book selection, cataloging and classification, censorship and intellectual freedom, publicity, selected list of basic and inexpensive materials on Michigan, non-book materials, organization and administration of the media center, library for the blind and physically handicapped, planning library quarters and instructional materials center, planning for public library service, selected list of useful library periodicals, sources of free and inexpensive materials for school and public libraries, directory of selected sources for supplies and services, reading guidance, teaching the use of the library, storytelling, reference books for small libraries, and service to institutions. (Author/AB)

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LIBRARY TOOLS

A LIST OF BIBLIOGRAPHIES ON LIBRARIANSHIP

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1. Aids in Book Selection
2. Cataloging and Classification
3. Censorship and Intellectual Freedom
4. Publicity
5. Selected List of Basic and Inexpensive Materials on Michigan
6. Non-Book Materials
7. Organization and Administration of the Media Center
8. Library for the Blind and Physically Handicapped
9. Planning Library Quarters and Instructional Materials Center
10. Planning for Public Library Service
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12. Sources of Free and Inexpensive Materials for School and Public Libraries
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14. Reading Guidance
15. Teaching the Use of the Library
16. Storytelling
17. Reference Books for Small Libraries
18. Service to Institutions

These lists are prepared by the staff of the Michigan Department of Education, Bureau of Library Services and are available free.

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CATALOGING AND CLASSIFICATION

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LIBRARY TOOLS #2

Akers, Susan Grey. Simple Library Cataloging. 5th ed. Metuchen, N. Y. Scarecrow Press, 1969.

Updated to cover Anglo-American Cataloging Rules. 17th ed. Dewey Decimal Classification, 9th ed. Sears List of Subject Headings.

*American Library Association. A.L.A. Rules for Filing Catalog Cards. 2d ed. abridged. Chicago, American Library Association, 1968.

Basically for a dictionary card catalog.

Anglo-American Cataloging Rules. Prepared by the American Library Association, The Library of Congress, the Library Association, and the Canadian Library Association. North American text. Chicago, American Library Association, 1967.

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Boggs, Samuel Whittemore. The Classification and Cataloging of Maps and Atlases, by Samuel W. Boggs and Dorothy Cornwell Lewis. New York, Special Libraries Association, 1945.

Cutter, Charles Ammi. Cutter-Sanborn Three Figure Author Table. Springfield, Massachusetts, Huntting Company.

Dennis, Donald D. Simplifying Work in Small Public Libraries. Drexel Institute of Technology, 1965. Part II. Day to Day Library Work. pp. 15-63.

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The most useful classification scheme for small public libraries.

Dewey, Melvil. Dewey Decimal Classification and Relative Index. 17th ed. Lake Placid Club, New York, Forest Press, 1965.

A new edition has been announced for summer, 1971.

Dunkin, Paul S. Cataloging U.S.A. American Library Association, 1969.

Not a "how to do it" book but a discussion of the theory and principles of cataloging.

Eaton, Thelma. Cataloging and Classification, an Introductory Manual. 4th ed. Ann Arbor, Edwards Bros., 1967.

Updated to cover the Anglo-American Cataloging Rules and the 17th edition of Dewey.

*Recommended for use in small libraries

Johnson, Margaret (Fullerton). Manual of Cataloging and Classification for Small School and Public Libraries, by Margaret Fullerton Johnson and Dorothy E. Cook. 4th ed. New York, Wilson, latest edition.

A simple guide to cataloging based on standard rules. Recommended for libraries which use Wilson cards.

Merrill, William Stetson. Code for Classifiers, Principles Governing the Consistent Placing of Books in a System of Classification. 2d ed. Chicago, American Library Association, 1939.

Piercy, Esther J. Commonsense Cataloging; a Manual for the Organization of Books and Other Materials in School and Small Public Libraries. New York, H. W. Wilson, 1965.

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Surveys have determined the headings most useful to children in elementary through junior high schools.

*Sears, Minnie Earl. List of Subject Headings. 9th ed. New York, H. W. Wilson, 1965.

The most useful list of subject headings for the small public library. Includes suggestions for the beginner and explanatory notes.

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"This auxiliary list is . . . an aid for users of LC annotated cards and for librarians involved in cataloging children's material ...

Additions to and changes in the list are to be incorporated in revised edition to be published at irregular intervals."

May be obtained from Card Division, Library of Congress Building 159, Navy Yard Annex, Washington, D. C. 20541, at 75¢ a copy.

U. S. Library of Congress. Subject Cataloging Division. Subject Headings Used in the Dictionary Catalogs of the Library of Congress. 7th ed. Washington, 1966.

Wynar, Bohdan S. Introduction to Cataloging and Classification. 3d ed. Rochester, N. Y., Libraries Unlimited, 1967.

A text for basic cataloging courses in library schools. Discusses the new Anglo-American Cataloging Rules and the 17th edition of Dewey

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REFERENCE BOOKS FOR SMALL PUBLIC LIBRARIES

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000. GENERAL WORKS

American Book Publishing Record. Bowker. Monthly. Annual cumulation.

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*Booklist and Subscription Books Bulletin. American Library Association. Semi-monthly except August.

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Dewey, Melvil. Dewey Decimal Classification and Relative Index. 17th ed. 2v. Forest Press, 1965. Abridged 9th ed. Forest, 1965. New edition has been announced for 1971.

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The Lessons of History. Suppl.

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*Langer, William L. Encyclopedia of World History. 4th ed. Rev. and enl. Houghton, 1968.

Morison, Samuel E. Oxford History of the American People. Oxford University, 1965.

*Morris, Richard B. Encyclopedia of American History. Harper, 1970 rev. ed.

Shankle, George E. State Names, Flags, Seals, Songs, Birds, Flowers, and Other Symbols. Wilson, 1941.

*U. S. Bureau of the Census. Historical Statistics of the United States. GPO, 1960, with suppl.

*U. S. Library of Congress. A Guide to the Study of the United States of America. GPO, 1960.

*Worldmark Encyclopedia of the Nations. 3d rev. ed. Worldmark Press, 1965.

HISTORICAL PERIODICALS

*American Heritage.
American Historical Review.
*Annals of the American Academy of Political and Social Sciences.
*Current History.

MICHIGAN HISTORY

*Bald, F. Clever. Michigan in Four Centuries. Rev. ed. Harper, 1961.

*Dunbar, Willis F. Michigan: A History of the Wolverine State. Grand Rapids. Eerdman's, 1965.

Dunbar, Willis F. Michigan Through the Centuries. New York, Lewis Publishing, 1955. 2v.

*Federal Writers Project. Michigan: A Guide to the Wolverine State. Oxford, 1941.

*May, George S. Pictorial History of Michigan: The Early Years. Grand Rapids, Eerdman's, 1967.

*May, George S. Pictorial History of Michigan: The Later Years. Grand Rapids, Eerdman's, 1968.

*Michigan History. Michigan Historical Society. Per. Quarterly.

*Michigan in Books. Michigan State Library. Per. Quarterly.

Quaife, M. M. and Sidney Glazer. Michigan: From Primitive Wilderness to Industrial Commonwealth. Prentice-Hall, 1948.

TRAVEL

U. S. Department of State. The U. S. Department of State Fact Book of the Countries of the World. Crown Publishers, 1970.

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AIDS IN BOOK SELECTION

Best Books for Children, a Catalog. New York, Bowker. Annual.

Brief annotations of children's and young people's books recommended by the Library Journal and others. Arranged by grade and subject and indexed by author, title, and illustrations.

The Booklist and Subscription Books Bulletin. Chicago, American Library Association. Semimonthly September through July, monthly in August.

Brief descriptive notes on current books, arranged by Dewey Decimal Classification, with full purchasing information. Separate sections on children's books and books for young people. Includes a quarterly review of films. Subscription Books Bulletin, which has been incorporated in the Booklist, contains analytical, detailed reviews of sets sold by the subscription method and other reference books of a general nature.

Books for College Libraries. Chicago, American Library Association. 1967.

"A selected list of approximately 53,400 titles based on the initial selection made for the University of California's New Campuses Program and selected with the assistance of college teachers, librarians, and other advisers." -- Subtitle. The catalog is intended to be supplemented by the reviewing journal Choice.

Books for Public Libraries. New York, Bowker. 1970.

A buying list of approximately 5,000 titles useful in acquiring a basic circulating non-fiction book collection for a small independent library, or a new branch library.

Chicago. University. Library. Center for Children's Books. Bulletin of the Center for Children's Books. Chicago, University of Chicago Press. Monthly except August.

This is a highly critical evaluation of children's and young people's books with useful annotations describing their effects on character, education, home and family life.

Choice: books for college libraries. Chicago, Association of College and Research Libraries. Monthly.

Considered a leading selection tool for current materials, it includes complete bibliographic data for each title as well as an annotation and is arranged by subject. Consultants for each issue are listed.

The Elementary School Library Collection. 5th ed. Newark, New Jersey, Bro-Dart Foundation, 1970.

This collection "is intended to list the basic library materials which should be provided in any elementary school serving kindergarten through sixth grade. Its purpose is to present high quality materials on all topics included in the elementary curriculum and of wide interest to children". The titles are arranged in book catalog format. Section I is a classified catalog with titles divided into six sections: reference, non-fiction, fiction, easy, periodicals, and professional tools. Each title is annotated, and grade level and price are indicated. Section II contains separate indexes by author, title, and subject.

Enoch Pratt Free Library. Reference Books. 6th ed. Baltimore, Maryland, 1966.

A brief guide for students. The highly selective list includes descriptive and evaluative annotations.

Kirkus Reviews. New York, Kirkus. Issued twice a month.

This reviewing service frequently reports on titles in advance of other media. Reviewers try to be clever. Not intended for small libraries with limited budgets.

Library Journal. New York, Bowker. Issued twice a month, September through June; monthly in July and August.

Includes annotations for current adult titles and also reviews for disc recordings. It is valuable for articles as well. See note for School Library Journal.

Michigan Audio-Visual Association. Michigamme, Materials on Michigan. Ann Arbor, 1963.

An annotated list of books, pamphlets, and audio-visual materials divided by subject; e.g., "Prehistoric Life," "Industry," "Settlement and Statehood," "Travel and Recreation," etc.

Michigan Books for Young Readers - A Selected List of Books Which Are In Print, by Mary Ann Hanna. Lansing, Michigan Department of Education, Bureau of Library Services, 1968.

An annotated list of books, including price and age level, divided into fiction, biography, folklore and legends, government and economic resources, history, Great Lakes, and Mackinac and the "Soo" area. The list may be obtained free from the Bureau of Library Services.

National Association of Independent Schools. Library Committee. 4000 Books for Secondary School Libraries: A Basic List. New York, Bowker, 1968.

An author and title index to inexpensive reprints and originals, with a selective subject guide.

Paperbound Books in Print. New York, Bowker. Monthly.

An author and title index to inexpensive reprints and originals, with a selective subject guide.

Publisher's Weekly. New York, Bowker.

A weekly trade journal with news of publishing and the book trade. The "Weekly Record" records American books published in the week preceding the date of issue, including the Library of Congress catalog entry, Dewey Decimal Classification number, and subject headings. Annotations are descriptive, not critical.

School Library Journal. New York, Bowker. Monthly.

"SLJ" includes signed reviews of books for the various grade levels, adult books for young adults, recordings, filmstrips, and professional reading. The magazine is reprinted in its entirety in Library Journal.

The Teacher's Library. Washington, American Association of School Librarians, National Commission for Teacher Education and Professional Standards, National Education Association, 1966.

A paperbound which contains a carefully selected and annotated list of books, pamphlets, films, filmstrips, and journals for professional libraries in elementary and secondary schools. Books and pamphlets are arranged by Dewey Decimal Classification with full buying information. Films, filmstrips, and journals are arranged in separate lists, alphabetically by title. Each item is graded from 1-3, with "1" indicating it should be available in large professional libraries.

Weber, Olga S. Paperbound Book Guide for High Schools. New York, Bowker, Annual.

This lists by subject about 7000 paperbacks suitable for high school use.

Wheeler, Helen Rippier. A Basic Book Collection for the Community College Library. Hamden, Connecticut, Shoe String Press, 1968.

Intended as a basic list, compiles include 5000 titles arranged according to Dewey Decimal Calssification. No audio visual materials are included but community college libraries are recognized as material centers.

Wilson, H. W. Children's Catalog. 12th ed. New York, H. W. Wilson, 1971.

A standard tool for use in children's book selection.

Wilson, H. W. Fiction Catalog. 8th ed. New York, Wilson, 1971.

The catalog is divided into three parts: Part 1 is an author list with full bibliographical information and annotations; Part 2 is a subject and title index to Part 1; Part 3 is a directory of publishers. Books which are especially suitable for young people are marked with a "y". Annual supplements extend the coverage of this catalog.

Wilson, H. W. Junior High School Library Catalog. New York, Wilson, 1970.

This new member of the Standard Catalog Series includes entries selected by consultants appointed by the American Association of School Librarians. The catalog is organized in the same way as the Senior High School Library Catalog. There are annual supplements.

Wilson, H. W. Public Library Catalog. 5th ed. New York, Wilson, 1969.

A familiar tool with a new title. Formerly known as Standard Catalog for Public Libraries, it is designed to serve as a bibliographic and reference aid as well as a selection guide.

Wilson, H. W. Senior High School Library Catalog. 9th ed. New York, Wilson, 1967.

The upgraded, retitled catalog is divided into three parts: a classified book catalog; an author, title, subject, and analytical index; and a directory of publishers. Full cataloging information, descriptive annotations, prices, and subject headings are included in the catalog section, aw well as stars recommending first and second purchase. There are annual supplements.

Winchell, Constance Mabel. Guide to Reference Books. 8th ed. Chicago, American Library Association, 1967.

Entries for 7,500 basic reference books are arranged by subject. The definitive work in the field. Annotations are descriptive andevaluative. Includes publications through 1964. Biennial supplements begin with 1965/66.

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STORYTELLING

Bryant, Sara Cone. How to Tell Stories to Children. Boston, New York, Houghton, Mifflin and Company, c1905.

Graded stories are introduced by a thorough discussion of the purpose and methods of storytelling in the classroom. This book is out of print, but it remains useful for the modern storyteller when it can be found on library shelves.

Colwell, Eileen H. A Second Storyteller's Choice; a Selection of Stories, with Notes on How to Tell Them. New York, H. Z. Walck, 1965.

A companion volume to A Storyteller's Choice.

Colwell, Eileen H. A Storyteller's Choice; a Selection of Stories, with Notes on How to Tell Them. New York, H. Z. Walck, c1963.

An annotated anthology of stories selected by an internationally know children's librarian from Great Britain.

Enoch Pratt Free Library. Children's Dept. Stories to Tell; a List of Stories with Annotations. 5th ed. Baltimore, Enoch Pratt Free Library, 1965.

Includes a list of picture books for TV storytelling. Programs combining several stories are suggested. There is a list of stories arranged by subject, and a list of source books for stories.

For Storytellers and Storytelling: Bibliographies, materials, and resource aids. Chicago, Children's Services Division, ALA, 1968.

Excellent collection of bibliographies of materials and information related to storytelling, including books, pamphlets, periodicals, multi-media aids, and a list of library schools' courses in storytelling.

Illinois Libraries. Vol. 51, No. 1, January, 1969.

Entire issue is devoted to storytelling.

New York Library Association. Children's and Young Adult Services Section. Once Upon a Time. 2d ed. New York, 1964.

A brief guide to the preparation of storytelling programs. There is a bibliography of recommended books.

New York Public Library. Stories, a List of Stories to Tell and to Read Aloud. 6th ed. New York, New York Public Library, 1965.

This list is alphabetically arranged, with a subject index. There is a list of books for the storyteller.

Pittsburgh. Carnegie Library. Stories to Tell to Children. 7th ed. Pittsburgh, Carnegie Library of Pittsburgh, 1960.

Recommends stories for children of various ages and for special occasions. There is a list of stories to tell with recordings, a brief bibliography of books about storytelling, and classified and alphabetical lists of stories.

The Pleasure is Mutual. New York, Children's Book Council, 1967.

A color film showing portions of several story hours for three to six-year olds in the Westchester (N. Y.) Library System and featuring the rewards, problems, and methods of conducting picture-book programs. Available for loan from Michigan Department of Education, Bureau of Library Services.

Ross, Eulalie Steinmetz. The Lost Half Hour, a Collection of Stories. New York, Harcourt, Brace & World, 1963.

An unusual collection of stories to tell and a distinctive essay on storytelling.

Sawyer, Ruth. "How to Tell a Story". In Compton's Pictured Encyclopedia. Compton.

A gifted storyteller discusses the factors of most importance to a beginner. The article has been reprinted and is available from the publisher in this form.

Sawyer, Ruth. The Way of the Storyteller. New York, Viking Press, 1962.

The history of storytelling and the art of selecting and telling stories are supplemented by a collection of stories, a reading list, and a story list. A definitive book.

Shedlock, Marie L. The Art of the Storyteller. 3d ed., Rev. New York, Dover Publications, c1951.

The elements of a good story are described, as well as techniques of storytelling. A number of stories are included, and there are lists of stories of various kinds and books for the storyteller.

Telling Stories to Children. Ann Arbor, Audio-Visual Education Center, University of Michigan, 1960.

A color film which describes and illustrates the techniques of story-telling. Dated but content still useful. Available for loan from Michigan Department of Education, Bureau of Library Services.

There's Something About a Story. Westport, Connecticut, Connecticut Films, Inc.

Superb color presentation of the art, techniques and satisfactions of storytelling to children through fragments of storytelling and informal comments. By a variety of tellers from the area in and around Dayton and Montgomery County Public Library. Available for loan from the Michigan Department of Education, Bureau of Library Services.

Weston Woods, Weston, Connecticut can supply audio-visual materials for story hours when stories cannot be told directly. Its products include motion pictures, sound filmstrip sets, and books.

Articles on storytelling techniques and lists of stories to use often appear in School Library Journal, Wilson Library Bulletin or other library periodicals.

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SOURCES OF FREE AND INEXPENSIVE MATERIALS

LIBRARY TOOLS #12

Dever, Esther. Sources of Free and Inexpensive Educational Materials. Rev. ed. Grafton, West Virginia, The Author (Box 186, 26354), 1966.

Educators' Progress Service Series. Randolph, Wisconsin, 53956. Annual.

Educators' Guide to Free Films.
Educators' Guide to Free Filmstrips.
Educators' Guide to Free Guidance Materials.
Educators' Guide to Free Health, Physical Education and Recreation Materials.
Educators' Guide to Free Science Materials.
Educators' Guide to Free Social Studies Materials.
Educators' Guide to Free Tapes, Scripts, and Transcriptions.
Educators' Guide to Free Teaching Aids.
Educators' Index of Free Materials.
Elementary Teachers' Guide to Free Curriculum Materials.

Headline Series. New York, Foreign Policy Association (World Affairs Center, 345 E. 46th Street, 10017)

A series of pamphlets on political problems, foreign policy questions, international issues.

Kenworthy, Leonard S. Free and Inexpensive Materials on World Affairs. Rev. ed. New York, Teachers' College Press, Columbia University, 1969.

Leidy, W. Philip. Popular Guide to Government Publications. 3d ed. New York, Columbia University Press, 1968.

Miller, Bruce. Let's Celebrate a Holiday! A source list of materials on holidays for elementary teachers. Riverside, California. Bruce Miller Publications (Box 369, 92502), 1966.

Miller, Bruce. Sources of Free Pictures. Riverside, California, Bruce Miller Publications (Box 369, 92502), 1967.

Minnesota. University. Pamphlets on American Writers. Minneapolis, University of Minnesota Press. Irregular.

Still being published.

National Vocational Guidance Association. NVGA Bibliography of Current Occupational Literature. 4th ed. Washington, D. C., The Association (1605 New Hampshire Ave., N.W., 20009), 1966.

O'Hara, Frederic. Over 2000 Free Publications: Yours for the Asking. New York, New American Library, 1968.

Pepe, Thomas J. Free and Inexpensive Educational Aids. New York, Dover Publications, 1966.

Public Affairs Pamphlets Series. New York, Public Affairs Committee (381 Park Avenue South, 10016).

Pamphlets on current topics in economics, sociology, health, world affairs, etc. It is possible to subscribe to the series of thirty titles per year, or purchase by individual title.

Science Research Guidance Series. Chicago, Illinois, Science Research Associates (259 East Erie Street, 60611).

Pamphlets on family living, guidance, school life, various other sociological topics.

Selected United States Government Publications. Washington, D. C., U. S. Govt. Printing Office (20402).

The Superintendent of Documents maintains a mailing list for a series of free pamphlets describing new government pamphlets of interest to the general public.

Vertical File Index; a Subject and Title Index to Selected Pamphlet Material. New York, H. W. Wilson. Monthly.

The most comprehensive list of free and inexpensive pamphlets available from all sources on all subjects.

Wagner, Guy M. Free learning material for classroom use; an annotated list of sources with suggestions for obtaining, evaluating, classifying and using. Cedar Falls, Iowa. Extension Service, State College, 1967.

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DIRECTORY OF SELECTED SOURCES FOR SUPPLIES AND SERVICES*

Audiovisual

For information about sources or equipment:
National Audio-Visual Association, Inc., Fairfax, Virginia 22030, for their Audio-Visual Equipment Directory and Audiovisual Market Place, R. R. Bowker, Booklist and Library Journal as well as various audiovisual periodicals list materials.

Bookbinders

American Bindery, Inc., 914 Jefferson Street, Topeka, Kansas 66607
General Bookbinding Co., 8844 Mayfield Road, Chesterland, Ohio 44026
Heckman Bindery, Inc., 1010 North Sycamore St., North Manchester, Indiana 46962
Hertzberg - New Method, Inc., Vandalia Rd., Jacksonville, Illinois 62650
H. R. Huntting Co., Inc., 300 Burnett Road, Chicopee Falls, Massachusetts 01020
Kalmbacher Book Binding Company, 316 21st Street, Toledo, Ohio 45504
New Method, Inc., Vandalia Road, Jacksonville, Illinois 62650
Wagenvoord-Riegel, Inc., 2730 Alpha, Lansing, Michigan 48910

Book Jobbers

Baker and Taylor Co., Momence, Illinois 60954
Bro-Dart Books, P. O. Box 923, 1609 Memorial Avenue, Williamsport, Pennsylvania 17701
Campbell and Hall, 131 Clarendon Street, Boston, Massachusetts 02120
E. M. Hale & Company, Eau Claire, Wisconsin 54701
Emery Pratt Co., 1966 West Main Street, Owosso, Michigan 48867
H. R. Huntting Co., Burnett Road & First Avenue, Chicopee Falls, Massachusetts 01020
Inter-Pac Intermountain, Inc., 332 N. Broadway, N. Tarrytown, N. Y. 10591
Scholastic Book Services, 50 W. 44th St., New York, N. Y. 10036

Commercial Cataloging and/or Processing

Alanar Book Processing Center, Box 921, Williamsport, Pennyslvania 17702
American Library and Educational Service Co., 21 Harristown Road, Glen Rock, New Jersey 07452
American Library Line, Post Office Box 2442, Atlanta, Georgia 30318
Associated Libraries, Inc., 229-33 West 63rd Street Philadelphia, Pennsylvania 19139
Bro-Dart Books, 1609 Memorial Avenue, Williamsport, Pennyslvania 17701
Crossley-Van Deusen Co., Inc., Marcellus, New York 13108
Follett Library Book Company, 1000 West Washington Boulevard, Chicago Illinois 60607
Interpac Catalog, 821 Washington Street, Peekskill, New York 10566
Leibel, Inc., 1236 South Hatcher Avenue, La Puente, California 91745
Library Journal (R. R. Bowker Co.), 1180 Avenue of the Americas, New York, New York 10036

*Listing is not an endorsement nor can the Directory be considered complete. . These are only a few of the suppliers of library materials.

Commercial Cataloging and/or Processing (Continued)

Xerox Corp., 1250 Midtown Tower, Rochester, New York 14603

Some individual book publishers also offer commercial cataloging and/or processing.

Copying Equipment

Addressograph-Multigraph, 1200 Babbitt Road, Cleveland, Ohio 44132
Copia Manufacturing Corp., 10055 Stewart Ave., Garden City, New York 11530
DASA Corporation, 15 Stevens Street, Andover, Massachusetts 01810
Dennison Manufacturing Co., 300 Howard Street, Framingham, Massachusetts
Friden Division (Singer Co.) 2350 San Leandro, California 94577
IBM Office Products Division, 590 Madison Ave., New York, N. Y. 10022
Olivetti Corporation of America, 500 Park Ave., New York, N. Y. 10022
Smith Corona Marchant, 410 Park Avenue, New York, N. Y. 10022
University Microfilms, 300 North Zeeb Road, Ann Arbor, Michigan 48103

Furniture and Equipment

Art Metal, 16179 Meyers Road, Detroit, Michigan 48235
Bro-Dart, Inc., 56 Earl Street, Newark, New Jersey 07114
Estey Corporation, Drawer E, Red Bank, New Jersey 07705
Gaylord Bros., Inc., P.O. Box 61, Syracuse, New York, 13201
Herman Miller, Inc., 140 West McKinley Street, Zeeland, Michigan 49464
Knoll Associates, Inc., 320 Park Avenue, New York, New York 10022
Library Bureau Division, Remington-Rand, 2978 West Grand Boulevard, Detroit, Michigan 48202
McFadden Corporation, 2822 North Logan, Lansing, Michigan 48906
Michigan State Industries, 121 Mason Building, Lansing, Michigan 48933
Myrtle Desk, P.O. Box 1750, High Point, North Carolina 27261
Reska, Inc., 985 Jefferson Avenue, Buffalo, New York 14204
Risom, Jens, Inc., 444 Madison Ave., New York, N. Y. 10022
Sjostrom, John E., Co., 1717 North Tenth Street, Philadelphia, Pennsylvania 19122
Steelcase, Inc., 1120 36th Street, S. D., Grand Rapids, Michigan 49508

This is a very selective list. Other furniture and equipment can also be purchased from the companies listed under "Library Supplies". See also "Library Buying Guide," appears annually in the April 1 issue of the Library Journal.

Building consultant at the Bureau of Library Service, Michigan Department of Education, has catalogs and names of representatives in Michigan selling equipment and furniture.

Leased Books

Anco Lease Collection Service, 659 Ethel Street, N. W., Atlanta, Ga. 30318
Bro-Dart Inc., 56 Earl Street, Newark, New Jersey 07114
McNaughton Libraries, Inc., Box 914, Williamsport, Pennsylvania 17701
Monarch Lease Plan, 4070 Shirley Drive, S.W., Atlanta, Georgia 30318

Library Supplies

Bro-Dart Industries, 56 Earl Street, Newark, New Jersey 07114
Demco Library Supplies, Box 1488, Madison, Wisconsin 53701

Library Supplies (Continued)

Gaylord Brothers, 155 Gifford Street, Syracuse, New York 13201
Library Bureau Division, Remington-Rand, 2978 West Grand Boulevard, Detroit, Michigan 48202

Magazine Subscription Agencies

American News, 131 Varick Street, New York, New York 10013
Ebsco Subscription Services (formerly Hanson Bennet Magazine Agency) 826 South North Highway, Barrington, Illinois 60010
Faxon, F. W., Co., 83-91 Francis Street, Boston, Massachusetts 02115
McGregor Magazine Agency, Mount Morris, Illinois 61054
Mayfair Subscription Agency, Mount Morris, Illinois 61054
Moore-Cottrell Subscription Agencies, North Cohocton, New York 14868

Out-of-Print and Second-Hand Books

A to Z Book Service, Post Office Box 525, Staten Island, New York 10302
Abrahams Magazine Service, 56 East 13th Street, New York, New York 10003
Argosy Book Stores, Inc., 116 East 59th Street, New York, New York 10022
Barnes & Noble, Inc., 105 Fifth Avenue, New York, New York 10003
Dame, Nathaniel, & Co., 133 Walden Street, New York, New York 10003
Stechert-Hafner, Inc., 31 East 10th Street, New York, New York 10003
University Microfilm, 300 North Zeeb Road, Ann Arbor, Michigan 48106

Paperback Books

A & A Distributors, 316 Summer Street, Boston, Massachusetts 02110
Emery Pratt Co., 1966 West Main Street, Owosso, Michigan 48867
Institutional Book Services, Jackson Boulevard and Racine Avenue, Chicago, Illinois 60607
Ludington News Co., 1600 East Grand Boulevard, Detroit, Michigan 48211
Paperbound Books, Inc., 231 South Green Street, Chicago, Illinois 60607
Scholastic Magazines, 904 Sylvan Avenue, Englewood Cliffs, New Jersey 07632
Suits News Agency, 1400 Keystone, Lansing, Michigan 48910

See also "Book Dealers--Retail" and "Book Dealers--Wholsale" in the yellow pages of your telephone book as well as Library Journal's Purchasing Guide issue, April 1 - an annual project.

Prebinders

Follett Library Book Co., 1000 West Washington Blvd., Chicago, Ill. 60607
H. R. Huntting Co., Inc., Burnett Road and First Avenue, Chicopee Falls, Massachusetts 01020

McClurg, A. C., Co., 333 East Ontario Street, Chicago, Illinois 60611
New Method, Inc., Vandalia Road, Jacksonville, Illinois 62850

Prints, Posters, and Cartoons

Art-Full Picture Frame Co., 856 Cliff Street, Pacific Palisades, California 90272
Bro-Dart Master Color Prints Program, 56 Earl Street, Newark, New Jersey 07114
Encyclopaedia Britannica Educational Corp., 425 North Michigan Avenue, Chicago, Illinois 60611
Gaylord Bros., Inc., 155 Gifford Street, Syracuse, New York 13201

Prints, Posters, and Cartoons (Continued)

Library Publicity Service, Box 742 Santa Ana, California 92702
Poster House, Inc., Box 366, Short Hills, New Jersey 07078
New York Graphic Society, 95 East Putnam Avenue, Greenwich, Conn. 06830
Oestreicher's Prints, Inc., 43 West 46th Street, New York, New York 10036
Society for Visual Education, Inc., 1345 Diversay Parkway, Chicago, Illinois 60614

See also "Library Buying Guide," Library Journal, April 1. Annual. R. R. Bowker Co., 1180 Avenue of the Americas, New York, N. Y. 10037, and Michigan Education Directory and Buyer's Guide. Annual. Michigan Education Directory, Box 2194, Lansing, Michigan 48911

Recordings, Cassettes, Discs and Tapes

Acoustifone Corp., 20149 Sunburst Street, Chatsworth, California 91311
American Instructional Materials, Inc., Box 22748, Texas Women's University Station, Denton, Texas 76204
Chambers Record Corp., 97 Chambers Street, New York, New York 10007
Chesterfield Music Shops, Inc., 12 Warren Street, New York, New York 10007
Creative Visuals, P. O. Box 310, Big Spring, Texas 79720
Educational Reading Service, Inc., East 64 Midland Service, Paramus, New Jersey 07652
Gaylord Bros., Inc., P.O. Box 61, Syracuse, New York 13201
Goody, Sam, Inc., 46-35 54th Road, Maspeth, New York 11378
McGraw Hill Films, 330 West 42nd Street, New York, New York 10036
National Record Plan, 257 West 38th Street, New York, New York 10018
Record Hunter, 507 Fifth Avenue, New York, New York 10017

The Library Technology Program, American Library Association, issues reports on equipment, furniture and library-related items. These are available at the Michigan Department of Education, Bureau of Library Services.

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READING GUIDANCE

Guides to Books for Children

Arbuthnot, May Hill. Children's Books Too Good to Miss, by May Hill Arbuthnot, Margaret Mary Clark, and Harriet Geneva Long. 3d rev. ed. Cleveland, Press of Western Reserve University, 1966.

Brief lists for children from six to fourteen. Annotations provide information about the books and frequently about the authors and illustrators.

Best Books for Children; a Catalog of 4000 of the Best Books for Children, including Adult Books for Young People. New York, Bowker. Annual.

A list of titles compiled in the offices of the Library Journal, briefly annotated, and arranged by grades and subjects. There are author and title indexes.

Books for Children. Chicago, American Library Association. Annual.

A compilation of reviews of books recommended in The Booklist and Subscription Books Bulletin the preceding year. All books reviewed are recommended for purchase.

Boudreau, Ingeborg. Aids to Choosing Books for Children. New York, Children's Book Council, 1969.

A bibliography of booklists and review media to aid in book selection.

Child Study Association of America. Children's Book Committee. Reading With Your Child Through Age 5. New York, 1970.

An attractive pamphlet to stimulate parents to read good books to their young children. A selected list arranged by subject with one sentence annotations.

Children's Books: Awards and Prizes. New York, Children's Book Council, 1969.

A compilation of the honors awarded in the children's book field. A brief history of the award is followed by a listing of the winners for each year with some runners up. No annotations are given.

Children's Books for Schools and Libraries. New York. Bowker. Annual.

Lists information on editions including bindings, current prices, and recommendations from standard reviewing media. No annotations are given.

Children's Books of the Year. New York, Child Study Association of America.

A list of the outstanding current books for children from nursery age to fourteen. The selectors are teachers, parents, librarians, booksellers and writers.

Eakin, Mary K. Good Books for Children; a Selection of Outstanding Children's Books Published in 1950-65. Rev. and enl. Chicago, University of Chicago Press, 1966.

Noteworthy books selected from reviews in the Bulletin of the Center for Children's Books. Considerable information about each book is supplied. Arrangement is by author, with a title and subject index.

Frank, Josette. Your Child's Reading Today. Garden City, N.Y., Doubleday, 1968.

A text addressed to parents is followed by lists of books selected for various ages and interests. There is an author and title index.

Friends, Society of. American Friends Service Committee. Books for Friendship. 4th ed. Philadelphia, 1968.

An annotated list of 300 books selected for their value in presenting good human relations whether at home or abroad, crossing racial and religious barriers.

Georgious, Constantine. Children and Their Literature. Englewood Cliffs, N.J., Prentice-Hall, 1969.

Far-ranging, if not definitive, commentary and bibliography in children's literature. Has subject and title, and author and illustrator indexes. Attractive format. Illustrations in black and white and in color reproduced from children's books.

Growing Up With Books. New York, R. R. Bowker. Annual.

A compilation of "300 books which every child should have a chance to enjoy." An inexpensive pamphlet to use with parents seeking good books for their children.

Haviland, Virginia. Children's Literature; a guide to Reference Sources.

A bibliography of bibliographies from history and criticism to storytelling.

Hodges, Elizabeth D. Books for Elementary School Libraries. Chicago, American Library Association, 1969.

An annotated list arranged by subjects to be used as a guide for a basic collection for school or public libraries.

Huck, Charlotte S. Children's Literature in the Elementary School. 2d ed. New York, Holt, Rinehart and Winston, 1968.

In addition to lists of books arranged by subject, a wealth of information is given about children's literature from the past to the present.

Keating, Charlotte Matthews. Building Bridges of Understanding. Tucson, Ariz., Palo Verde Pub. Co., 1967.

Each section concerns a racial or ethnic group. Books are arranged within three reading levels with lengthy annotations.

Kircher, Clara J. Behavior Patterns in Children's Books. Washington, Catholic University of America Press, 1966.

Brief annotations are given for books to help in bibliotherapy.

Koblitz, Minnie W. The Negro in Schoolroom Literature. New York, Center for Urban Education, 1967.

Both fiction and non-fiction titles are listed with annotations. The Negro in all aspects of life is represented.

Larrick, Nancy. A Parent's Guide to Children's Reading. Rev. enl. ed. Garden City, N.Y., Doubleday, 1969.

Good advice is offered to parents, as well as an annotated list of appealing books and magazines for children.

Metzner, Seymour. American History in Juvenile Books. New York, H. W. Wilson, 1966.

A lengthy bibliography arranged chronologically with grade levels indicated in parentheses has a short one sentence annotation for some titles.

Moore, Anne Carroll. My Roads to Childhood; Views and Reviews of Children's Books. Boston, Horn Book, 1961.

A collection of essays on children's literature published over a number of years. Several include annotated book lists, and there is an author and title index to the collection.

Notable Children's Books. Chicago, American Library Association. Annual.

Distinctive books of the preceding year are chosen by an ALA committee. This list can be obtained in pamphlet form, but it also appears in the April issue of the ALA Bulletin.

Recommended Children's Books. New York, R. R. Bowker. Annual.

A listing of the "best" in children's literature each year reprinted from the School Library Journal.

Rollins, Charlemae Hill. We Build Together. 3d ed. Champaign, Ill., National Council of Teachers of English, 1967.

A bibliography to help "to strengthen the bonds of friendship between Negro youth and others" includes strengths and weaknesses of a title in the annotations.

Sayers, Frances Clarke. Summoned by Books: Essays and Speeches. N.Y., Viking, 1965.

Perceptive philosophy and judgment to guide librarians in guiding children in their reading by one of the foremost contemporary experts in the field of children's books.

Special Committee of the National Congress of Parents and Teachers and the Children's Services Division, American Library Association. Let's Read Together; Books for Family Enjoyment. 2d ed. Chicago, American Library Association, 1964.

"The titles that follow have been chosen to help parents select with greater confidence books for family reading aloud, books for individual reading, and books for a child's own library." -- Foreword. Arrangement is by broad subject, and the annotations are excellent.

Guides to Books for the Young Adults

American Library Association. Best books for Young Adults. Young Adult Services Division, American Library Association. Annual. Single copy free.

Lists about 25 books, fiction and non-fiction, of adult books published during the year, and considered significant for young adults.

Association of College and Research Libraries. Choice. (per.) monthly. American Library Association.

Each issue reviews about 400 books suitable for colleges, junior colleges, and superior high schools.

The Blacklist, compiled by young adult librarians. Baltimore, Enoch Pratt Free Library, 1969.

Thoughtful selection of titles.

Carlsen, G. Robert. Books and the Teen-Age Reader; a Guide for Teachers, Librarians and Parents. Harper, 1967.

Talks about today's young adult and his reading interests and has numerous bibliographies.

Chambers, Aidan. The Reluctant Reader. New York, Pergamon Press, 1969.

A critical study of children's books and magazines and the causes for reluctance in reading. Appendices list books for use with young adults.

Committee on College Reading. Good Reading. J. Sherwood Weber, ed. 18th ed. Bowker, 1960.

Contains various lists of significant books from various literatures and cultures. Useful for the capable young adult reader interested in widening his intellectual background.

Deason, Hilary J. Guide to Science Reading. pa. American Association for the Advancement of Science, 1967.

These are paperbound books for young adults.

Edwards, Margaret Alexander. Fair Garden and The Swarm of Beasts. Hawthorn, 1969.

A well-known innovative librarian offers ideas on young adult work and materials.

Environmental Quality. Michigan Department of Education, Bureau of Library Services, frequent publication.

"A select list of paperback books and government documents on environmental quality."

The Heritage of the Negro in America, a Bibliography of Books, Records and Filmstrips, prepared by the Joint Committee for Media Center Development, Michigan Department of Education, Bureau of Library Services, 1969.

Includes material for the elementary as well as the young adult.

Narcotics and Hallucinogenic Drugs. Michigan Department of Education, Bureau of Library Services, 1969.

National Association of Independent Schools. Current Books: Senior Booklist. pa. Boston, the Association. Annual.

Contains reviews of adult books of interest to young people. Books on list are informative and of good literary quality.

National Association of Independent Schools. Library Committee. 4000 Books for Secondary School Libraries. 3rd ed. Bowker, 1968.

Considered a basic list for private secondary schools, its titles go beyond those found in the usual book selection tools.

National Conference of Christians and Jews. Books for Brotherhood. The Conference. Annual.

An annotated bibliography of books of general interest in the field of intergroup relations.

New York Public Library. Books for the Teen Age. pa. N.Y. Public Library Annual.

This is a leisure time reading list of about 1500 titles, about three-fourths of which are adult books.

Pilgrim, Geneva H. Books, Young People, and Reading Guidance, by G. H. Pilgrim and Mariana K. McAllister, New York, Harper, 1968.

A text for parents and teachers by specialists in books and reading guidance. There are bibliographies of reading guidance aids and recommended books referred to in the text, and an index by author, title and subject.

Syracuse (N.Y.) Public Library. Gold Star List of American Fiction. pa. Syracuse, N.Y., Syracuse Public Library. Annual.

Annotated list of fiction, recent and older, about America and Americans. A useful part of this booklet is its topical list.

Voigt, Melvin J. and Joseph H. Treyz, ed. Books for College Libraries. American Library Association, 1967.

This annotated bibliography of 53,000 titles was prepared to support the college instruction program of the University of California's New Campuses Program.

Walker, Elinor. Book Bait. 2d ed. Chicago, American Library Association, 1969.

Synopsis of 100 adult titles ranging from the classics to current to help stimulate young adults to more mature reading.

Wheeler, Helen R. Basic Book Collection for the Community College Library. Hamden, Conn., Shoestring Press, 1968.

Wiltz, John E. Books in American History; a Basic List for High Schools. pa. Terre Haute, Ind., Indiana University Press, 1964.

Annotated lists for each era of American history.

Such periodicals as ALA Booklist, Horn Book, School Library Journal, Top of The News regularly print lists of books for young adult reading.

Many public libraries frequently produce excellent attractive book lists on subjects of interest to young adults and are often available free.

Guides to Books for Adults

American Historical Association. Guide to Historical Literature. New York, Macmillan, 1961.

Intended for the scholar, this comprehensive guide may also be useful to the general reader. It is an annotated bibliography arranged by country, period, and subject, with an extensive index to people, places, subjects, and authors.

Coman, Edwin T., Jr. Sources of Business Information. Rev. ed. University of California Press, Berkeley, 1964.

A manual and guide to selected sources, with commentary and annotations.

Dickinson, Asa Don. The World's Best Books, Homer to Hemingway; 3000 Books of 3000 Years, 1050 B.C. to 1950A.D. Selected on the Basis of a Consensus of Expert Opinion. New York, Wilson, 1953.

Arranged by author, with brief annotations. There is a title index and lists of authors by year of birth, nationality, and subject or literary form.

Downs, Robert Bingham. Famous Books, Ancient and Medieval. New York, Barnes & Noble, 1964.

The Dean of Library Administration at the University of Illinois Library comments on the great literary works of Greece, Rome, and medieval England, which have shaped modern civilization. A companion volume to Molders of the Modern Mind.

Fadiman, Clifton. The Lifetime Reading Plan. Cleveland, World Pub. Co., 1960.

Essays on one hundred great books, from Homer's Iliad to Faulkner's The Sound and the Fury, by a well-known critic.

Good Reading. 20th ed. New York, Weybright and Talley, 1969.

Annotated list of about 2000 books of various literary types arranged under 28 conventional subjects. Frequently revised by the Committee on College Reading.

Hackett, Alice Payne. Seventy Years of Best Sellers, 1895-1965. New York, Bowker, 1968.

Lists of best sellers by subject, year, total sales, and type of binding (hard-bound or paperbound), as well as a list of pre-1895 best sellers, a bibliography, and a title and author index.

A List of Books on the History of Negroes and Other Minorities. Michigan Department of Education, Bureau of Library Services, 1969.

A composite list from various bibliographies.

Logasa, Hannah. Historical Non-Fiction. 8th ed. Brooklawn, N.J., McKinley Publishing Co., 1964.

Over 1400 selected titles organized chronologically and annotated for the sutdent and the general reader.

Malinowsky, Harold R. Science and Engineering Reference Sources. Rochester, N.Y., Libraries Unlimited, Inc., 1967.

A useful introductory guide to the basic literature of the sciences.

Mott, Frank Luther. Golden Multitudes; The Story of Best Sellers in the United States. New York, Bowker, 1960, c1947.

A fascinating history, thoroughly researched and entertainingly written.

Reader's Advisor; An Annotated Guide to the Best in Print in Literature, Biographies, Dictionaries, Encyclopedias, Bibles, Classics, Drama, Poetry, Fiction, Science, Philosophy, Travel, History. 11th ed. New York, Bowker, 1968-69. 2v.

The latest edition of the authoritative Bookman's Manual, first published in 1921.

The librarian should check the special editions of the Chicago Sunday Tribune, New York Times, Washington Post, Chicago Sun Times and others for annual issues of children and adult publications.

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TEACHING THE USE OF THE LIBRARY

Brogan, Gerald E. Using Libraries Effectively. Belmont, California. Dickinson Publishing Co., 1969.

"Designed to introduce the resources of the library to all types of students at post-secondary levels."

Cleary, Florence Damon. Discovering Books and Libraries: a Handbook for the Upper Elementary and Junior High School Grades. New York, Wilson, 1966.

"...designed as a text for students, grades 5-8..." -- Preface. The author is on the faculty of the library school at Wayne State University.

Downs, Robert B. How to do Library Research. Urbana, Illinois, University of Illinois Press, 1966.

Intended for the adult student or teacher, the main part of Professor Downs' book is a guide to reference books. However, the early chapters describe library services, the card catalog, and classification systems.

Gates, Jean Key. Guide to the Use of Books and Libraries. 2d ed. New York, McGraw-Hill, 1969.

A thorough introduction to the college library and library research, by a member of the faculty of the District of Columbia Teachers College.

Hopkinson, Shirley Lois. Instructional Materials for Teaching the Use of the Library: A Selected, Annotated Bibliography of Films, Filmstrips, Books, and Pamphlets, Tests, and Other Aids. 2d ed. San Jose, California, Claremont House, 1967.

Knight, Hattie M. The 1-2-3 Guide to Libraries. 4th ed. Provo, Utah, Brigham Young University, 1970.

The author is chairman of the University's Department of Library Science. "The main purpose of this guide is to serve as a text for orientation classes in library science as taught in many colleges and universities." -- Preface. Books, book classifications, card catalogs, and reference books are described.

Morse, Grant W. Concise Guide to Library Research. New York, Washington Square Press, 1966.

A lively and practical introduction to the library and its reference collection, addressed to the college student.

Mott, Carolyn. The Children's Book on How to Use Books and Libraries. Rev. ed. New York, Scribner, 1961.

A guide for children in learning the techniques essential to effective use of books and libraries. A companion workbook was published in 1964. Still useful.

Paradis, Adrian A. Research Handbook; a Guide to Reference Sources. New York, Funk & Wagnalls, 1966.

A manual of unusually broad scope; for the high school student. In addition to explaining how to use the library, the author offers advice about reading tables, charts, maps, and stock market reports; writing a term paper; and passing a test.

Santa, Beauel M. How to Use the Library, by Beauel M. Santa and Lois Lynn Hardy. Rev. and enl. Palo Alto, California, Pacific Books, 1966.

Provides basic library information and develops library skills necessary for junior and senior high school students.

Shankman, Florence V. How to Teach Reference and Research Skills, by Florence V. Shankman and Robert Kranyik. Valley Steam, N. Y., Teachers Practical Press, 1964.

A guide for teachers of upper elementary and high school grades. Distributed by Prentice-Hall.

Toser, Marie Antoinette. Library Manual; a Study-Work Manual of Lessons on the Use of Books and Libraries. 6th ed. New York, Wilson, 1964.

Ten simple units and a review, intended for high school students. A teacher's key is also available.

There are a number of films and filmstrips which explain and illustrate the use of books and libraries. Please refer to the State Library's film catalog to identify films which are available for loan.

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WORK WITH INSTITUTIONS

CORRECTIONAL LIBRARIES

Boyter, Miriam. "The Delinquent Librarian." ALA Bulletin, April, 1964, p. 27-28. Two times a week two librarians visit the Lake County Juvenile Detention Home giving book talks, reviews and art lessons. Books are also purchased for the county jail which are placed in the sheriff's office and distributed by a trusty.

Chenault, Price. "Correctional Institutions Helping the Functionally Illiterate." ALA Bulletin. Oct., 1964, p. 804-809. Approximately one-third of all prisoners in a penal institution are functionally illiterate -- three times greater than the general population. The library is important in combating illiteracy; the librarian must cooperate with the teachers. Interesting case histories of inmates and patients are included.

Kling, Joseph W. "Books Behind the Bars." Library Journal, April 1, 1967, p. 1423-1425. Service to Multnomah County (Oregon) Jail by the Multnomah County Library. Books were supplied from official discards, Greenaway rejects, gift books and duplicates. A good service with limited resources.

Meffert, L. J. "A Study of Inmate Reading Habits at Minnesota State Prison." Minnesota Libraries, p. 198-210. This study concluded that the inmates' reading interests followed the same pattern as public library readers' interests and that the library should be an integral part of the rehabilitation program.

Neu, Deborah. "Substandard Prison Libraries: Whose Fault?" Bay State Librarian, October, 1963, p. 3-4, 12. Shows that inmates are responsive to good library service and points out need for adequate annual budgets for library service and points out need for adequate annual budgets for library support. Points to California and New York as pioneers in library service to inmates.

Spector, Herman K. "...Nor Iron Bars a Cage." California Librarian, April, 1963, p. 105-112. Eleven inmates at San Quentin discuss the impact of reading upon their lives and what a prison library means to them.

Trautman, Ray L. "Upgrading Library Services in Correctional Institutions." AHIL Quarterly, Spring, 1966, p. 9-11. Mr. Trautman points out the need for awareness of library problems in institutions by educational and library leadership. He states that correctional institutions cannot depend on "dedicated" people working as volunteers or for low wages.

STAFF AND PATIENTS' LIBRARIES

Baskin, Barbara Holland. "Library Response to the Challenge of Mental Retardation." American Libraries, January, 1970, p. 65-68. Miss Baskin shows that books will play a minor role in a library service to retarded students. She points to studies showing that 30% of the mentally retarded in an institution can use library service only minimally: 50% have I.Q.'s from 20-49 and could use a variety of multisensory aids, and 20% could use carefully selected reading materials. Contains good, practical advice on what materials are relevant and where to get information.

Kinney, Margaret M. "The Patients' Library in a Psychiatric Setting." AHIL Quarterly, Winter, 1966, p. 12-17. Emphasizes the need for a close working relationship between the librarian and other members of the therapeutic team. Gives examples of some bibliotherapy techniques.

Lehman, Ellen. "National Library of Medicine: A Library's Library." Hospital Topics, August, 1966, p. 59-61, 73-74. Describes the history and services of the National Library of Medicine with emphasis on MEDLARS which is the library's information-storage and retrieval system. Contains good general information.

Lucioli, Clara E. "Out of Isolation." Library Journal, April 1, 1967, p. 1421-1423. The importance of patients' libraries in hospitals and in reaching the homebound is pointed out.

Lucioli, Clara E. and Dorr, Mildred. "Begin With One Child." Top of the News, January, 1968, p. 150-153. Working with children in a hospital waiting room, the authors also get parents interested and hope that eventually they will use their local libraries.

Matthews, Geraldine. "Staff Library Services in Schools for the Mentally Retarded." Mental Retardation, August, 1963, p. 252-256. An excellent article helpful in showing essential planning necessary for the establishment of a staff library in an institution. Contains many points applicable to patients' libraries as well.

Moody, Mildred T. "The Reader Who Needs Remotivation." ALA Bulletin, October, 1964, p. 795-797. Shows how remotivation sessions expand the use of an institution's library and suggests the possibility of remotivation techniques in the public library.

GENERAL INFORMATION

Conte, William R. "Washington Institutional Library Program." PNLA Quarterly, Winter, 1969, p. 14-19. More states need institution library programs like the one in the State of Washington. This is a lively description of Washington's progressive program.

Lohmann, Victor L. "How to Identify the Special Reading Needs of Library Users." AHIL Quarterly, Winter, 1969, p. 40-46. Shows the complexities involved in identifying reading needs. Dr. Lohmann identifies eight areas of reading needs.

Lucioli, Clara E. "Strengthening Existing Programs." AHIL Quarterly, Summer 1968, p. 90-121. The work of a children's librarian in a hospital situation is described with suggestions on how the public library can get involved in the hospital situation.

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CENSORSHIP AND INTELLECTUAL FREEDOM

American Association of School Librarians. School Library Bill of Rights. Endorsed by the American Library Association, July 1955.

American Library Association. Library Bill of Rights. Adopted June 18, 1948; amended February 1, 1961, by the ALA Council.

American Library Association. Committee on Intellectual Freedom. Freedom of Book Selection; Proceedings of the Second Conference on Intellectual Freedom, Whittier, California, June 20-21, 1953. Edited by Fredric J. Mosher. Chicago, American Library Association, 1954.

Includes summaries of discussion group meetings.

American Library Association. Committee on Intellectual Freedom. Freedom of Communication; Proceedings of the First Conference on Intellectual Freedom, New York City, June 28-29, 1952. Edited by William Dix and Paul Bixler. Chicago, American Library Association, 1954.

The papers presented at the conference are supplemented by a "Selective Bibliography on Intellectual Freedom," by John E. Smith.

American Library Association. Committee on Intellectual Freedom. "Labeling." In ALA Bulletin, 45 (1951), p. 241-244.

The practice of labeling library materials "subversive" or otherwise is not recommended. Still pertinent.

Asheim, Lester. "Not Censorship but Selection." In Wilson Library Bulletin, 28 (1953), p. 63-67.

The differences between censorship and selection are explored. Considered a basic comment on this subject.

"Big Brother is Watching Your 'Kids'." ALA Bulletin, October (1968), p. 1089-1092.

A comment on the recent ruling of the Supreme Court which upheld the validity of a state's establishment of a "Codified Morality" for young adults.

Boyer, Paul S. Purity in Print. New York, Scribner, 1968.

The story of book censorship in America.

Censorship Today. Bi-monthly. Suite 700 Taft Building, 1680 Vine Street, Los Angeles, California 90028.

"Devoted to news stories and feature articles concerning freedom of expression..."- from the advertisement.

Conference on Intellectual Freedom, Washington, D. C., 1965. Supporting the Library Bill of Rights; Proceedings. Chicago, American Library Association, 1965.

Proceedings of a conference on ways and means of implementing the Library Bill of Rights, sponsored by the Intellectual Freedom Committee.

De Grazia, Edward. Censorship Landmarks. New York, Bowker, 1969.

Outstanding listing and discussion of censorship cases.

Douglas, William Orville. Freedom of the Mind. Chicago, American Library Association, in cooperation with the Public Affairs Committee, 1962.

No. 3 in the series entitled "Reading for an Age of Change" reviews briefly the broad issues of intellectual freedom.

Ernst, Morris Leopold. Censorship: the Search for the Obscene, by Morris L. Ernst and Alan V. Schwartz. New York, Macmillan, 1964.

A history of censorship in western civilization. Mr. Ernst was defense counsel in the Ulysses case.

Jennison, Peter S. Freedom to Read. New York, Public Affairs Committee, 1963.

Good brief introduction to the issue of censorship.

Lowenthal, Marjorie Fiske. Book Selection and Censorship; a Study of School and Public Libraries in California. Berkely, University of California

The report of a research study supported by a grant from the Fund for the Republic and sponsored by the University of California School of Librarianship. Even though an old survey, it is still discussed and has been reprinted.

Merritt, Leroy C. Book Selection and Intellectual Freedom. N. Y., Wilson, 1970.

Comments by a well-known libertarian. Published posthumously.

Moon, Eric. ed. Book Selection and Censorship in the Sixties. New York, Bowker. 1969.

Anthology of articles appearing in Library Journal during the decade of the 1960's plus three new pieces by Ervin Gaines and Kenneth Kister.

Murphy, Terrence J. Censorship: Government and Obscenity. Baltimore, Helicon, 1963.

Father Murphy described Congressional attempts to deal with obscenity, analyzes important court decisions, and advocates a reasonable balance between "freedom to communicate and freedom from the assault of obscenity." The author is convinced that obscene literature is harmful, leading to antisocial behavior.

National Council of Teachers of English. The Student's Right to Read. Champaign, Illinois, 1962.

The definitive statement of the student's right to read and the teacher's right to select books to use with students.

Newsletter on Intellectual Freedom. Kensington, California, American Library Association, 1952 - Bimonthly.

Published by the Committee on Intellectual Freedom of the American Library Association to inform librarians about censorship, the forms it takes and what others are doing to defend intellectual freedom.

Siebert, Sara. "Shuddered to Think..." by Sara Siebert and Linda Lapides. In Top of the News, 22 (1966), p. 259-264.

The first of a series of articles on p. 259-287 of the April issue, all dealing with censorship of young adult literature.

U. S. Obscenity and Pornography Commission. Report of the Committee on Obscenity and Pornography. Washington, 1970.

Controversial document by this task force has created much discussion.

Westchester Conference of the American Library Association and the American Book Publishers Council. Freedom to Read Statement. Adopted June 25, 1953, by ALA Council.

What to Do Before the Censor Comes--and After. ALA Office for Intellectual Freedom, ALA, 50 East Huron Street, Chicago, Illinois 60611, 1968.

Revision of publication first issued in 1965. This is reprint of a supplement to the November, 1968, Newsletter on Intellectual Freedom.

Various library publications frequently carry articles on intellectual freedom and censorship.

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PUBLICITY

Biel, Audrey C. "Tapes Can Sell for you." In Top of the News, 23 (1967), p. 400-402.

Shows the value of spot tapes such as "Dial a Book" or minute book reviews on radio.

Bowers, Melvin K. Easy Bulletin Boards for the School Library. New York, Scarecrow Press, 1966.

Offers suggestions for subjects and captions. Lists criteria for evaluation of a bulletin board.

Coplan, Kate. Guide to Better Bulletin Boards. Oceana, 1970.

Carvey, Mona. Library Displays; Their Purpose, Construction, and Use. New York, Wilson, 1969.

Hilliard, Robert L. Radio Broadcasting: an Introduction to the Sound Medium. New York, Hastings House, 1967.

Includes writing techniques as well as general comments on radio operation.

Hilliard, Robert L. Understanding Television. New York, Hastings House, 1964.

Good background for librarians for understanding of this medium.

Kimoto Ideas. Eye Catchin' Ideas for Bulletin Board Displays. Kimoto Ideas. P. O. Box 34508, Dallas, Texas 75234.

Set of six poster and three booklets which show bulletin board displays with appropriate captions.

Mathes, W. H. Bulletin Boards in Color; Seasons, Months. Minneapolis, Denison, 1969.

Scott, Alan. "What Publicity Can Do For Your Library". Texas Libraries No. 3, Spring 1969, p. 27-34.

The meaning of publicity -- How it gets people to believe and thus to act.

Stibbs, Mildred T. "Getting the Word Around." Library Trends. July 1968, Vol. 17, No. 1, p. 48-57.

A discussion of channels of communication used by librarians to make the public aware of services offered by libraries.

T. B. Dennison, and Co., Inc., 5100 West 82nd Street, Minneapolis, Minnesota, 55431. Catalog for Elementary Schools.

Includes titles of books on bulletin boards which may be purchased.

Walcutt, Marion. Telling the Library Story. Chicago, American Library Association, 1962. (American Library Association. Library Administration Division. Small Libraries Project. The Small Public Library, No. 15.)

An excellent, brief summary of various methods of publicizing the library's resources and services. One of a series of pamphlets for small public libraries.

Wallech, Clair. Looking for Ideas? Scarecrow Press, Metuchen, New Jersey.

A display manual for libraries and book stores.

Warncke, Ruth. "Red Ink on Green Paper." Library Journal 94, Nov. 15, 1969, p. 4117.

Suggestions for improving bulletin board displays.

Wilson Library Bulletin has reinstated as a regular feature a section on Library Displays.

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A SELECTED LIST OF BASIC AND INEXPENSIVE MATERIALS ON MICHIGAN

LIBRARY TOOLS #5

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NOTE: Requests for the items shown in this list should be made directly to the publisher indicated.

GENERAL

Hare, James M. Know Your Michigan. Lansing, Secretary of State, 1970. 31p. Free.
A handy pamphlet containing important facts, dates and symbols relating to Michigan.

Michigan USA. Lansing, Michigan State Chamber of Commerce, World Trade Committee (215 South Washington), 1969. 86p. $2.50.
This glossy-covered paperback is presented as "A guide for the businessman on marketing, manufacturing and direct investment in America's Great Lake State." With chapters on everything from history to taxes and photographs, charts and maps, it constitutes an excellent general survey of our state.

1970 Michigan Reference Folder and Price List. Hillsdale, Hillsdale Educational Publishers, 1970. 8p. Free.
The best available list of textbooks, teaching aids, classroom supplies, and related materials for use in studying Michigan at elementary through college levels.

Publications, August 1969. East Lansing, Cooperative Extension Service, Michigan State University, 1969. 26p. Free.
A catalog of inexpensive but authoritative pamphlets on subjects ranging from home management and community development to agriculture and natural resources, available from the Service. Titles are listed by subject. Order form included.

Quick Facts About Michigan. Lansing, Greater Michigan Foundation (809 Center), 1970. Folder. Up to 10 copies free.
This handy little item, filled with facts about the state, was published for use in connection with Michigan Week, May 16-23, 1970, and is still available.

AGRICULTURE

Michigan Agricultural Facts, 1968. Lansing, Michigan Department of Agriculture (1968). 12p. Free.
The record of Michigan's crop production, along with some interesting suggestions for their use.

BIOGRAPHY

But Men Are More Interesting Than Rivers . . . Michigan Biography. Revised edition. Lansing, Michigan Department of Education, Michigan State Library, 1968. 14p. Free.
A classified, annotated and indexed list of biographies of Michiganians available on loan from the Michigan State Library.

CITIZENSHIP AND GOVERNMENT

Citizens Handbook. Detroit. League of Women Voters of Michigan (317 Garfield Bldg., 4612 Woodward Avenue, 48201), 1966. 20p. $.05; 10% discount on orders of 100 or more.
Contains information about voting laws, party organization and qualifications, terms and salaries of elected national and state officials.

Lewis, Ferris E. State and Local Government in Michigan. Hillsdale, Hillsdale School Supply, 1968. 272p. Paper $2.55; cloth $3.75.
For general reading and use as high school level text. A complete study of state and local government, it also discusses relationships between state and federal government and summarizes Michigan's political history to 1908.

Michigan Manual. Lansing, Department of Administration. Biennial. $4.00.
A wealth of governmental information, both current and historical.

CIVIL WAR

May, George. Michigan Civil War History, An Annotated Bibliography. Detroit, Wayne State University Press, 1961. 128p. $1.75.
A well-indexed listing of books and articles covering all aspects of Michigan's Civil War years.

THE COMMUNITY

Publications. East Lansing, Michigan State University, Institute for Community Development and Services, (Kellogg Center), 1969. 24p. Free.
A list of free and inexpensive pamphlets on community development, economics, education, human relations, land use, law enforcement and politics and government - all topics of immense concern in Michigan today. Order blank included.

DETROIT

Historical Tour of Greater Detroit. Detroit, National Bank of Detroit, 1969. Folder. Free.
With maps and illustration, this reference folder gives the location and significance of 100 points of historical interest in the tri-county area.

Mason, Philip P. Detroit, Fort Lernoult, and the American Revolution. Detroit, Wayne State University Press, 1964. unp. $1.50.
An exceptionally well-illustrated presentation of the role of our frontier outpost in the Revolutionary War.

Woodford, Frank B., and Arthur M. Woodford. All Our Yesterdays. Detroit, Wayne State University Press, 1969. 410p. $3.95 (paperback).
An immensely readable and generously illustrated history of Detroit, including a chronology and an index.

THE ECONOMY

Publications of the Industrial Development Division. Ann Arbor, Institute of Science and Technology, University of Michigan (2200 North Campus Blvd.), 1969. Folder. Free.
A descriptive price list of scholarly publications about technical subjects. An order form is included.

Studies of the Michigan Economy. Kalamazoo, Upjohn Institute for Employment Research (300 South Westnedge). Irregular.
The Institute publishes pamphlets and paperbacks under several series titles, including Studies of Kalamazoo, Studies in Employment and Unemployment and Studies of the Michigan Economy. All publications are priced under one dollar and many are free.

EDUCATION

Directory of Private Trade Schools, Business Schools and Institutes. Lansing, Michigan Department of Education. Annual. 25p. Free.
Names, locates and lists the courses taught at approved schools in Michigan.

Michigan Education Directory and Buyer's Guide, 1969-1970. Lansing, Michigan Education Directory (701 Davenport Bldg.). Biennial. $5.00; $3.00 to schools.
A directory of Michigan schools, school districts, school superintendents and personnel, education associations, school suppliers and public libraries.

Publications and Audio-Visual Catalog. East Lansing, Michigan Education Association (Box 673), 1968. 12p. Free.
The MEA publishes very useful materials on practical subjects such as teacher tenure, school finance and professional careers in education.

FICTION

Black, Albert G. Michigan Novels: An Annotated Bibliography. Ann Arbor, Michigan Council of Teachers of English, 1963. 64p. $1.50.
Selected novels which have their settings in Michigan are fully described.

FILMS

Educational Films. East Lansing, Michigan State University Audio-Visual Center and the University of Michigan Audio-Visual Education Center, 1969. 568p. $2.00.
A subject and title catalog of all films available, some for a rental fee, from the two universities' film libraries. Films about Michigan are included.

Michigan on Film. Lansing, Michigan Department of Education, Michigan State Library, 1971. Free.
All films listed can be borrowed free of charge or at small cost from various sources. They are listed by distributor with a subject index. To be reprinted.

THE GREAT LAKES

Michigan and the Great Lakes. Lansing, Michigan Department of Conservation, Michigan Water Resources Commission, 1967. 37p. Free.
An illustrated pamphlet about Michigan rivers and lakes which gives a comprehensive overview of the state's water resources.

The St. Lawrence Seaway. Massena, N.Y., Saint Lawrence Seaway Development Corporation (1969?). Folder. Free.
With chart, maps and factual text this colorful brochure presents a capsule report on our important artery of transportation.

HISTORY

Classroom Guide for United States and Michigan History. Lansing, Michigan Department of State, Michigan Historical Commission, 1963. 38p. $.50.
Free to social studies teachers.
Contains practical suggestions and supplies information on how to obtain a wide variety of Michigan materials.

Dunbar, Willis F. Michigan, A Guide to Study. Lansing, Michigan Department of Education, Michigan State Library, 1967. 17p. Free.
Bibliography of readings culled from Dr. Dunbar's university course in Michigan history.

Gringhuis, Dirk. The Great Parade - Tall Tales and True of Michigan's Past. Hillsdale, Michigan, Hillsdale Educational Publishers, Inc., 1970. 112p. $4.50.
Lively, lavishly illustrated account of Michigan's history from days of the glaciers to the early 20th century written especially for young readers (grades 3-6).

Michigan County Histories, a Bibliography. Lansing, Michigan Department of Education, Michigan State Library, 1970. 29p.
This bibliography lists histories, directories and biographical compilations bound collections of clippings, newspaper centennial editions, typed manuscripts for the respective counties of Michigan and shows where such items are located (Clarke Historical Library, Michigan Historical Collections, Burton Historical Collection, Michigan State Library).

Michigan: Publications of the Michigan Historical Commission. Lansing, Michigan Historical Commission, 1970. Folder. Free.
The Commission has issued pamphlets, filmstrips and reproductions of painting on subjects such as Indians, railroads, lumbering, education, etc.

Michigan's Historic Attractions. Lansing, Michigan Historical Commission, 1970. 24p. Free.
Lists and locates Michigan's historic sites by areas - Upper Peninsula, West Michigan, East Michigan, Southeast Michigan. Each attraction is briefly described and the booklet contains a wealth of colored and black and white photos of the sites, plus a brief state history and numbered maps of each area

INDIANS

Chaput, Donald. Michigan Indians: A Way of Life Changes. Hillsdale, Hillsdale Educational Publishers. 1970. 72p. Paper $2.55; cloth $3.90.
Written primarily for children, this small book about the Indians will interest adults as well. Many fine pictures.

Indians of Michigan, A Selected List. Ann Arbor, Library Extension Service, University of Michigan. Biennial. Free.
A list of books, pamphlets and magazine articles available for purchase at a small cost, or on loan from local libraries.

Indians of the Great Lakes Area. Washington, U. S. Government Printing Office, 1966. 24p. $.15.
An illustrated description of the tribes which historically inhabited the region and the status of the region's Indians today.

Indians of the Upper Great Lakes. Lansing, Michigan Department of State, Michigan Historical Commission, 1970. 20p. $1.00.
Twenty prints, suitable for framing, focusing on 300 years of Indian life in the lake-forest zone of North America.

JUVENILE LITERATURE

Michigan Media -- A Selected List of Learning Materials Useful in Elementary Schools. Lansing, Michigan Department of Education, Bureau of Library Services, April 1969. 14p. Free.
Lists books and A-V materials recommended for curriculum enrichment, with purchasing and borrowing information.

MAGAZINES AND NEWSPAPERS

Michigan Challenge. Lansing, Michigan State Chamber of Commerce (215 South Washington). Monthly. $5.00 per year.
Each issue is devoted to a special subject of interest, or an aspect of Michigan's culture. The articles are factual and well illustrated. Their timeliness makes them good reference material.

Michigan Education. Lansing, State Board of Education. Monthly. Free.
News articles and notes of interest to educators.

Michigan History. Lansing, Michigan Historical Commission. Quarterly. $5.00 per year.
Informative articles for popular and scholarly reading. Indexed annually.

Michigan Magazine Index. Lansing, Michigan Department of Education, Michigan State Library. Quarterly. Free.
Indexes, by subject and author, all significant articles appearing in selected Michigan periodicals.

Michigan Manufacturer and Financial Record. Detroit, Manufacturer Publishing Co. (8543 Puritan). May issue. $.50.
An annual review of Michigan industries, production, expansion, employment and economic trends.

Michigan Municipal Review. Ann Arbor, Michigan Municipal League (205 South State). Monthly. $3.50 per year.
Devoted to the theory and practice of municipal government.

Michigan Natural Resources. Lansing, Michigan Department of Natural Resources. Bimonthly. $2.00 per year.
Popular articles on outdoor recreation and the conservation and use of our natural resources.

Michigan Newspapers on Microfilm, Third edition. Lansing, Michigan Department of Education, Bureau of Library Services, 1971. unp. Free.
An alphabetical listing by title (place of publication) of those newspapers published in the state and available on microfilm at the State Library.

Michigan State Economic Record. East Lansing, Bureau of Business and Economic Research, Graduate School of Business Administration, Michigan State University. Monthly; Bimonthly in July-August. Free.
Special features on business and industry interspersed with statistical reports on economic conditions, labor supply, etc.

MAPS

Michigan, 1970 Official Highway Map. Lansing, Michigan State Highway Commission, 1970 (Annual). Folder. Free.
Up-to-date highway information plus descriptions of state parks and other points of interest and an index of cities and villages in Michigan.

Senninger, Earl J. Atlas of Michigan, Third edition (revised and enlarged). Hillsdale, Hillsdale Educational Publisher, Inc., 1970. $4.00.
Over 100 outline maps illustrating Michigan's agricultural and natural resources and her technological, commercial, recreational and governmental resources.

MEDICINE

Selleck, Henry B. Beaumont and "The Mackinac Island Miracle. East Lansing, Beaumont Memorial Foundation, Michigan State Medical Society (120 West Saginaw), c1961. 40p. $.50 (paperback); $1.00 (hard cover).
A fascinating presentation of an outstanding event in medical history which occurred in our own state.

MINERALS

Kelley, R. W. Sources of Geological Information in Michigan. Lansing, Michigan Department of Natural Resources, 1967. 24p. Free.
A guide to various kinds of publications, institutions and facilities which provide information suitable for both adults and children.

NATURE

Bradt, G. W. and Charles E. Schafer. Michigan Wildlife Sketches. Fifth edition. Hillsdale. Hillsdale Educational Publishers, Inc. 1967. 62p. $1.00.
The familiar creatures of Michigan's forests, fields and marshes are described and illustrated.

Enjoying Birds in Michigan. Kalamazoo, Michigan Audubon Society (Kalamazoo College), 1970. 66p. $1.25.
A fine guide to finding, attracting and studying birds, this booklet is an illustrated field book on good quality paper. It also includes a list of other nature study pamphlets and books available from the Society's bookshop.

Michigan Woodland Flowers. Lansing, Michigan Department of Natural Resources, no date. 37p. Free.
A catalog of common wildflowers with some illustrations and a glossary. Intended to accompany a motion picture of the same title.

Smith, Norman F. Michigan Trees Worth Knowing. Lansing, Michigan Department of Natural Resources, 1961. 60p. $.50.
Illustrated information about the characteristics and uses of common trees.

RECREATION

Guide to Fun in Michigan. Kaukauna, Wisc., Clarkson Map Co., c1969. 128p. $3.25.
Maps of the eighty-three counties pointing out all local and state recreation areas, with special attention given to snowmobile and canoe trail systems. Riding, hiking and color tour trails and camping, hunting and fishing areas are also listed and mapped.

Michigan Calendar of Events. Lansing, Michigan Tourist Council. Three times annually. Folder. Free.
Lists by date all festivals, events and fairs occurring in the state which would be of interest to tourists and hobbyists.

STATE CAPITOL

The Michigan State Capitol. Lansing, Michigan Department of State, Michigan Historical Commission, 1969. 39p. $.75.
Old photographs and drawings illustrate the history of our capitol and a group of recent photos focuses on its architectural details.

STATISTICS

Michigan Statistical Abstract. East Lansing, Bureau of Business and Economic Research, Michigan State University, Biennial. $4.00.
This essential reference work compiles current data on population, commerce, industry, education, government, etc. and its source notes refer the reader to more detailed works.

NON-BOOK MATERIALS

American Association of School Librarians and the Department of Audiovisual Education Association. Standards for School Media Programs. Chicago, American Library Association and Washington, D. C., National Education Association, 1969.

Public librarians should be aware of these standards for media centers.

American Library Association. Office for Adult Education. Cooperative Film Services in Public Libraries. Chicago, American Library Association, 1956.

Describes cooperative arrangements for film service, with sample budgets and contracts.

Anderson, Herschel. Audio-visual Services in the Small Public Library. Chicago, American Library Association, 1969 (American Library Association, Small Libraries Project. The Small Public Library, No. 17).

Audio Visual Committee, Public Library Association, American Library Association. Guidelines for Audio Visual Materials and Services for Public Libraries. Chicago, American Library Association, 1970.

Introduction states "... audio-visual materials and services should have equal concern, equal familiarity and equal support of library administration and staff to those of printed materials..."

Audio Visual Market Place: A Multi-media Guide. New York, R. R. Bowker.

Directory attempts to compress "all sources of AV information and products..." Includes Associations, locations of educational radio and educational television stations, film libraries, manufacturers, producers/distributors, publications, serials review services, and service organizations. Issued annually.

The Booklist and Subscription Books Bulletin. Chicago, American Library Association. Semi-monthly, September through July; monthly in August.

Includes purchases suggestions for filmstrips, 8 mm. loops and other audio-visual materials.

Catalog of Educational Motion Pictures. East Lansing, Michigan State University Audio-Visual Center and the University of Michigan Audio-Visual Education Center, 1969. Free

A subject and title catalog of films available from the two universities' film libraries.

Educators' Progress Service. Educators' Guide to Free Films, by John W. Diffor and Mary F. Horkheimer. Randolph, Wisconsin. Annual.

Educators' Progress Service. Educators' Guide to Free Filmstrips, by John W. Diffor and Mary F. Horkheimer. Randolph, Wisconsin. Annual.

Educators' Progress Service. Educators' Guide to Free Tapes, Scripts, and Transcriptions, by Walter A. Wittich. Randolph, Wisconsin. Annual.

Gould, Geraldine. How to Organize and Maintain the Library Picture-Pamphlet File. 1968. $5.00. Oceana.

Ireland, Norma (Olin). Pamphlet File in School, College, and Public Libraries. Rev. and enl. ed. Boston, Faxon, 1954.

Clear directions for organization and care of the pamphlet files.

Ireland, Norma (Olin). Picture Files in School, College, and Public Libraries. Rev. and enl. ed. Boston, Faxon, 1952.

Methods of organizing and caring for picture files.

Learning Directory. 7 vol. N. Y. Westinghouse, N. Y., Learning Corporation, 1970-1971.

The Directory is divided into two sections; Instructional Materials Index and Source Index. Instructional Materials Index is arranged by topic and information includes level, medium, title, color, sound, size, date, price, source, reference and notes.

Leidy, William Philip. Popular Guide to Government Publications. 3d ed. New York, Columbia University Press, 1968. $12.00.

Lists by subject many free and inexpensive government publications of particular interest to the general public.

Library Journal. New York, R. R. Bowker Co. Issued twice a month, Sept. through June; monthly in July and August.

Includes comment on non-book materials both in regular columns and articles.

Miller, Bruce. So You Want to Start a Picture File, by Bruce Miller and Merton B. Osborn. Riverside, California (Box 369), 1964.

NEA - Audio-Visual Instruction Department. Standards for Cataloging, Coding and Scheduling Education Media. 1968. $1.00. (No. 071-02734) Order from National Education Association, 1201 16th St., N. W., Washington, D. C., 20036.

National Information Center for Educational Media. Index to 35 mm. Educational Filmstrips, Los Angeles, University of Southern California, 1970.

National Information Center for Educational Media. Index to 8 mm. Motion Cartridges, 1969.

National Information Center for Educational Media. Index to Overhead Transparencies, 1969.

National Information Center for Educational Media. Index to 16 mm. Educational Films, 1969.

Pearson, Mary D. Recordings in the Public Library. Chicago, American Library Association, 1963. $4.00.

A complete guide to the selection, purchase, organization, cataloging, use, and care of disc recordings for small and medium-sized public libraries. Includes sources of equipment, suggested subject headings, and classifications.

Readers' Guide to Periodical Literature. New York, Wilson. Semi-monthly, except monthly July-August.

A subject and author index to more than 100 periodicals commonly found in public libraries. Issues are cumulated regularly. An abridged edition indexes about 35 periodicals.

Schmeckebier, Laurence Frederick. Government Publications and Their Use, by Laurence F. Schmeckebier and Roy B. Eastin. Rev. ed. Washington, D. C., Brookings Institution, 1969. $6.00.

Useful guide to government publications, including descriptions of catalogs, indexes, and bibliographies.

Ulrich's Periodicals Directory. 10th ed. New York, Bowker, 1968. 2 Vols. 15 each. 3rd supp. $6.95.

Lists over 16,000 periodicals, classified by subject. Notes publisher's name and address, frequency, price, and the indexing and abstracting services which index each periodical listed.

U. S. Superintendent of Documents. Selected United States Government Publications. Washington, D. C., U. S. Govt. Print. Off. Biweekly. Free.

Lists of selected free or inexpensive government documents of interest to small public and school libraries.

Vertical File Service Catalog. New York, Wilson. Monthly.

A subject and title index to selected pamphlet material considered to be of interest to public libraries. It is not intended to be a complete list of all pamphlet material, nor does inclusion of a pamphlet constitute recommendation. Each issue contains a list of current, available pamphlets, booklets, leaflets, and mimeographed material, arranged alphabetically by subject, with descriptive notes and price or conditions under which they may be obtained. Includes a title index, giving the subject heading under which each title may be found. Issues are cumulated regularly.

Westhuis, Judith & DeYoung, Julia. Cataloging Manual for Non-book Materials in Learning Centers and School Libraries. 1966.

General methods, codes, symbols, charts, equipment and specific directions are indicated for processing of films, filmstrips, flashcards, games, globes, maps, pictures, recordings, slide specimens, study prints, tapes, recordings. Samples shown of catalog cards of each.

Many periodicals review films, filmstrips, tapes and disc recordings, and should be checked.

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ORGANIZATION AND ADMINISTRATION OF THE MEDIA CENTER*

NOTE: Copyright date of titles on this list should be kept in mind since changes in the educational field are unusually rapid.

Brown, James W. Administering Educational Media, by James W. Brown and Kenneth Norberg. 1965. McGraw Hill Book Co., New York.

Discusses problems involved in organizing and administering media in education. Intended primarily for use as college text.

Ellsworth, Ralph Eugene. The School Library; Facilities for Independent Study in the Secondary School, by Ralph E. Ellsworth and Hobart D. Wagener. 1963. Educational Facilities Laboratories, 477 Madison Ave., New York, N. Y.

Particularly valuable to those planning new or remodeled instructional materials centers. Many pictures and illustrations.

Hicks, Warren B. Developing Multi-Media Libraries, by Warren B. Hicks and Alma May Tillin. 1970. R. R. Bowker Co., New York.

Provides directions for evaluating, ordering, and processing non-book materials. Suggests ways of organizing and cataloging materials from viewpoint of better communication with the patron.

Lowrie, Jean Elizabeth. Elementary School Libraries. 1970. 2d ed. Scarecrow Press, Metuchen, New Jersey.

A comprehensive discussion of procedures and practices in the elementary school library and the library's relation to the curriculum, the faculty, the student, and the community.

Michigan. Department of Education. The Instructional Materials Center. (Bulletin No. 369) 1965. Department of Education, Lansing.

An updating of earlier bulletins concerned with instructional material services in the individual school, from the standpoint of program, staff, and facilities.

Palvoic, Lora. The Elementary School in Action. 1968. Parker Publishing Co., West Nyack, New York.

Provides guidelines for untrained librarians in helping elementary school children to develop skill in using the library.

*"The term media refers to printed and audiovisual forms of communication and their accompanying technology." From Standards for School Media Programs. p. xi.

Robinson, Margaret M. The School Library Budget, a handbook for beginning librarians. 1964. Edwards Brothers, Inc., Ann Arbor, Michigan.

A booklet intended for use by inexperienced library science students in connection with the teaching of budgeting and accurate record keeping.

Saunders, Helen E. The Modern School Library; Its Administration as a Materials Center, by Helen E. Saunders. 1968. Scarecrow Press, Metuchen, New Yersey.

Although there are chapters on various phases of administration, the emphasis is on the administrator's responsibility to promote effective utilization. Bibliographies included.

School Activities and the Library. Annual. American Library Association, 50 East Huron Street, Chicago, Ill.

Features a timely article on school libraries by an educator or librarian. Includes a bibliography of A.L.A. publications useful to schools and their libraries.

Standards for School Media Programs. 1969. American Library Association, 50 East Huron Street, Chicago, Ill.

An updating of guidelines and criteria for media services, resources and facilities prepared by the American Association of School Librarians and the Department of Audiovisual Instruction of the National Education Association in cooperation with representatives of numerous other professional education organizations.

Wofford, Azile. The School Library at Work; Acquisition, Organization, Use, and Maintenance of Materials in the School Library. 1959. H. W. Wilson Co., 950 University Ave., Bronx, N. Y.

Covers the acquisition, organization, use and maintenance of materials in the school library.

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LIBRARY SERVICE FOR THE BLIND AND PHYSICALLY HANDICAPPED

LIBRARY TOOLS #8

Bray, Robert S. "Why serve them?" North Country Libraries, March - April 1968, pp. 37-40.

The philosophy of library service to the handicapped.

Directory of Agencies Serving the Visually Handicapped in the United States. 16th ed. New York, American Foundation for the Blind, 1969.

State and local services are arranged alphabetically by state and locality with an agency and organization index. Includes section on specialized services.

Grannis, Florence. "Philosophical implications of book selection for the blind." Wilson Library Bulletin, December 1968, pp. 330-339.

Stresses need for change in attitude toward the blind by book selectors so as to improve caliber of book selection.

Haycraft, Howard. Books for the Blind and Physically Handicapped. 3rd ed. rev. New York, H. W. Wilson Co., 1968, 16 p.

Library service for the blind and physically handicapped administered by the Division for the Blind and Physically Handicapped, Library of Congress.

Horn, William A. "To see and to touch." American Education, August 1970, pp. 35-36.

The story of Twin Vision, a special publishing house for the blind.

Johnson, Elizabeth and Thelma Merriweather. "Blind children learn to relate." American Libraries, February, 1970, pp. 168-69.

Discusses the library program for the partially seeing and blind students at the Windsor Spring Elementary School, Augusta, Georgia.

LaVauve, Lois F. "Helping them to help themselves." Texas Libraries, Summer 1969, pp. 61+.

Significant trends in our society suggest future developments in library service for the handicapped.

Landau, Robert A. Large Type Books in Print. New York, Bowker Co., 1970. 193 p.

Lists large type materials currently available and where they may be obtained.

"Library service to the blind and physically handicapped." Montana Libraries, January 1968, pp. 17-19.

Describes the regional library's service to the blind and physically handicapped in Montana.

Lillie, Frank J. "Library service to the physically handicapped." North Country Libraries, March-April 1968, pp. 40-43.

Suggests that opportunity is now presented through Title IV-B of the Library Services and Construction Act for greatly improved and specialized library service to the physically handicapped. Also includes a list of sources of materials, equipment and other reading aids for the handicapped.

Peifer, Daniel B. "Meeting the needs of the physically handicapped." Library Occurrent (Indiana State Library) August 1968, pp. 289-290.

Five specific services which a library might initiate.

Reading Aids for the Handicapped, 5th revision. Chicago, Illinois, American Library Association, 1968, 21 p.

Includes information on reading aids and equipment which may be purchased or constructed.

Sinclair, Dorothy. "Materials to meet special needs." Library Trends, July 1968, pp. 36-47.

Includes information on library service to the partially sighted.

U.S. Library of Congress. Division for the Blind and Physically Handicapped. Publications.

Zimmerman, David R. "Shall we have 'seeing aids' for the blind?" Today's Health, December 1969, pp. 20+.

Describes some of the recently devised electronic devices that may be forerunners of seeing aids of the future.

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PLANNING LIBRARY QUARTERS AND INSTRUCTIONAL MATERIALS CENTERS

Architect's Handbook of Professional Practice. Washington D. C. American Institute of Architects.

Contains spearate circulars of information on project procedures, working drawings, specification, selection of contractors, etc. Valuable information for everyone. Individual circulars are updated frequently.

Berkeley, Bernard. Floors: Selection and Maintenance. Library Technology Program. Chicago, American Library Association, 1968.

Darling, Richard L. "School Library Quarters." In National Association of Secondary School Principals. Bulletin, 50, No. 306 (January 1966), p. 37-44.

General overview of the requirements of the modern instructional materials center.

Ellsworth, Ralph. The School Library; Facilities for Independent Study in the Secondary School, by Ralph E. Ellsworth and Hobart D. Wagener. New York, Educational Facilities Laboratory, 1963.

Particularly good in designs for individual study space.

Galvin, Hoyt R. The Small Public Library Building, by Hoyt R. Galvin and Martin Van Buren. Paris, UNESCO, 1958.

A practical discussion of the principles and procedures in planning, constructing, or remodeling a small public library, by two specialists who have worked on many such projects. Still useful.

Harvey, John F. "Building and Equipment Trends", by John F. Harvey and Lloyd R. DeGarmo. In Library Trends, 14 (1965-66), p. 203-215.

The authors discuss trends relating to junior college libraries.

Illinois Libraries. November, 1968.

An issue devoted to instructional materials centers and development of the school library service in Illinois.

Instructional Media Centers. Audiovisual Instruction. September, 1969 issue.

Whole issue is devoted to the planning and problems and programming.

Johnson, Marvin R. A. "How to Plan a Good Library from Scratch." In Nation's Schools, 77, No. 3 (March 1966), p. 103-106.

One of several articles in this issue concerning instructional materials centers.

Library Buildings Institute, Chicago, 1963. Problems in Planning Library Facilities; Consultants, Architects, Plans and Critiques; Proceedings. Chicago, American Library Association, 1964.

Library Equipment Institute. 2d ed. St. Louis, 1964. The Library Environment: Aspects of Interior Planning; Proceedings. Chicago, American Library Association, 1965.

McClarren, Robert R. "Architectural Checklist," by Robert R. McClarren, and Donald E. Thompson. In Library Journal, 91 (1966), p. 5832-5837.

A checklist for the public library; bibliography.

"Media Center Design." School Library Journal. November, 1969.

Issue is devoted to discussing problems and ideas.

Metcalf, Keyes D. Library Lighting. Washington Association of Research Libraries, 1970.

Current ideas on library lighting with comment by specialists in design and building.

Metcalf, Keyes DeWitt. Planning Academic and Research Library Buildings. New York, McGraw-Hill, 1965.

A thorough discussion of all aspects of library planning. Although the author is concerned with academic libraries, the book should be helpful in planning all types of libraries.

Myller, Rolf. Design of the Small Public Library. New York, Bowker, 1966.

Illustrated guide to space needs in the small public library.

"The Pattern of School Library Design." In Library Journal, 90 (1965), p. 5453-5483.

The entire feature section of the December School Library Journal was devoted to library design in elementary and high schools.

Poole, Frazier G. and Trezza, Alphonse F., eds. The Procurement of Library Furnishings; Specifications, Bid Documents and Evaluation; proceedings of the Library Equipment Institute conducted July 7-9, 1966. Chicago, American Library Association, 1969.

Practical guide which includes a typical bid document.

Standards for School Media Programs, Chicago, American Library Association, 1969.

Includes size location and facilities to be considered for a media center.

Taylor, James L. Library Facilities for Elementary and Secondary Schools, by James L. Taylor, Mary Helen Mahar, and Richard L. Darling. Washington, U. S. Office of Education, 1965.

The authors explain how to plan functional facilities for school library services. Photographs and layouts of school library quarters are included.

Wheeler, Joseph Lewis. The Effective Location of Public Library Buildings. Urbana, Illinois. University of Illinois Library School, 1958. (Occasional papers, No. 52.)

Subjects covered are misconceptions concerning Library use and location, the amount and cost of ground required, factors of design and affecting location, parking problems, effect of location on reference function, and general planning.

Wheeler, Joseph Lewis. Reconsideration of the Strategic Location for Public Library Buildings. University of Illinois Graduate School of Library Science, 1967.

Wheeler, Joseph Lewis. The Small Library Building. Chicago, American Library Association, 1963. (The Small Public Library, No. 13.)

A useful guide to all aspects of planning including formulas for size and cost, with examples of recent new and remodeled libraries.

Films and Filmstrips

A Child Went Forth: The Urban School and Innovations Needed to Improve It. The American Institute of Architects with Educational Facilities, Laboratories, and United States Office of Education.

Current problems and school activities are discussed with emphasis on ideas for change. Examples of innovative techniques are included. Available for loan.

At the Center. Chicago. American Library Association.

Depicts school library media specialists in action. Useful in planning program content.

Post Oak Media Center. Lansing, Board of Education. Instructional Materials Center, 1969. 12 min.

This short presentation introduces a Media Center and its program. Available for loan from Michigan Department of Education, Bureau of Library Services.

Sound the Trumpets. Mineapolis, Minnesota Society for Crippled Children and Adults.

Film illustrates the problems the handicapped confront in buildings, and remedies are suggested.

The Annual December issue of Library Journal emphasizes library buildings.

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American Library Association. Library-Community Project. Studying the Community. Chicago, American Library Association, 1960. $2.50.

A handbook for use in studying the community and the library in order to determine the educational role of the library. Step-by-step procedures are described.

American Library Association. Public Library Association. Standards Committee and Subcommittee of Public Library Association. Minimum Standards for Public Library Systems. 1966. Chicago, American Library Association, 1967. $1.75.

The standards are for library systems serving at least 100,000 people. Supplements provide estimates of annual costs of library service at current price levels.

American Library Association. Library Technology Project. Protecting the Library and its Resources. Chicago, 1963. $7.00.

Describes procedures and equipment for protecting the library from damage by fire, etc., and recommends forms of insurance.

Bowler, Roberta. Local Public Library Administration. Chicago, International City Managers' Association, 1964. $9.50.

Includes chapters on larger units of service and the service functions of the public library.

Broderick, Dorothy M. An Introduction to Children's Work in Public Libraries. New York, Wilson, 1965. $4.00.

Brown, Eleanor Frances. Bookmobiles and Bookmobile Service. Metuchen, Scarecrow Press, 1967.

"Emphasis...is on the basics..." including history, operation and choosing a bookmobile.

Coplan, Kate. The Library Reaches Out, by Kate Coplan and Edwin Castagna. Dobbs Ferry, N. Y., Oceana, 1965. $9.50.

An anthology of articles describing techniques used to extend and improve library services.

Edwards, Margaret A. The Fair Garden and the Swarm of Beasts. New York, Hawthorn Books, Inc. 1969.

A well-known innovative librarian offers ideas on young adult work.

Fisher, John Andrew. Financial Planning in the Small Public Library. No. 18, Small Libraries Project. Chicago, American Library Association, 1969.

Foster, Edith. The Library in the Small Community. Chicago, American Library Association, 1962. $.50.

A pamphlet issued by the Small Libraries Project of the Library Administration Division.

Frantz, John. The Small Public Library -- Its Establishment, Organization and Development. Chicago, American Library Association, 1962. $.50.

A pamphlet issued by the Small Libraries Project of the Library Administration Division.

Gregory, Ruth Wilhelme. Library Service for Adults. Chicago, American Library Association, 1962. $.50.

A pamphlet issued by the Small Libraries Project of the Library Administration Division.

Gross, Elizabeth Henry. Children's Service in Public Libraries: Organization and Administration. Chicago, American Library Association, 1963. $3.00.

Jordan, Robert T. Tomorrow's Libraries: Direct Access and Delivery. New York, R. R. Bowker, 1970.

Landers, Lora. Young Adult Service in a Small Public Library. Chicago, American Library Association, 1962.

A pamphlet issued by the Small Libraries Project of the Library Administration Division.

Lee, Robert E. Continuing Education for Adults Through the American Public Library. 1833-1964. American Library Association, 1966. $7.50.

Line, Maurice B. Library Surveys. Connecticut, Archon Books, 1967.

"An introduction to library surveys." A British publication.

Michigan Department of Education. Bureau of Library Services. Michigan Library Trustee Manual. 1969. Free.

A revision of earlier manual prepared in cooperation with Michigan Library Association, Trustee Division as an aid to trustees in fulfulling requirements of trusteeship in public libraries.

Monroe, Margaret. Library Adult Education, the Biography of an Idea. Scarecrow Press, 1963. $12.50.

Mushake, Kathryn. Glossary of Library Terms. Supp. A to pamphlet. No. 7, Small Libraries Project. Chicago, American Library Association, 1968.

Public Library Association. Committee on Standards. Subcommittee on Standards for Children's Service. Standards for Children's Services in Public Libraries. Chicago, American Library Association, 1964. $1.00.

Public Library Association. Committee on Standards. Subcommittee on Standards for Small Libraries. Interim Standards for Small Public Libraries. Chicago, Public Library Association, 1962. $.50.

The standards in Public Library Service are adapted to the small library for the interim period before the library becomes part of a unit serving 100,000 people or more.

Public Library Association. Committee on Standards for Work with Young Adults in Public Libraries. Young Adult Services in the Public Library. Chicago, American Library Association, 1960. $1.50.

Sinclair, Dorothy. Administration of the Small Public Library. Chicago, American Library Association, 1965. $5.00.

A valuable guide for the small library with a staff of three or less. Administrative responsibilities as community relations, budget, personnel, services, book selection.

Smith, Hannis Sanders. Cooperative Approach to Library Service. Chicago, American Library Association, 1962. $.50.

A pamphlet issued by the Small Libraries Project of the Library Administration Division.

Wallace, Sarah Leslie. Friends of the Library: Organization and Activities. Chicago, American Library Association, 1962. $2.50.

Surveys the organization of Friends, suggests activities for them, and defines their relationship to the library.

Warncke, Ruth. "Responsibility of the Public Library for Library Service to Adults," Idaho Librarian. January, 1970.

Wasserman, Paul and Bundy, Mary Lee. Reader in Library Administration. Dayton, National Cash Register Co., 1968.

"Purpose is to redirect the concern of the library administrator to those issues most central to his requirements."

Wheeler, Joseph Lewis. Practical Administration of Public Libraries, by Joseph L. Wheeler and Herbert Goldhor, New York, Harper & Row, 1962. $8.95.

A practical guide to the management of public libraries. Part 1, entitled "Overhead Responsibility: Planning, Ways and Means," is especially relevant to planning for library service.

White, Ruth Margaret. Public Library Policies -- General and Specific. Chicago, American Library Association, 1960. (Public Library Reporter, No. 9). $2.50 paper.

A selection of policy statements actually in use by some two hundred public libraries. A bibliography is included.

Young, Virginia G. The Library Trustee. 2nd ed. New York, Bowker, 1969. $7.50.

Helpful guide for both trustees and librarians on organization, powers and duties, and qualifications of trustees, and program planning.

Young, Virginia G. The Trustee of a Small Public Library. 2nd ed. Chicago, American Library Association, 1962. $.50.

A pamphlet issued by the Small Libraries Project of the Library Administration Division.

Articles often appear in Library Journal, American Libraries, and Wilson Library Bulletin which are useful to the Administrator.

MICHIGAN DEPARTMENT OF EDUCATION
Bureau of Library Services
735 East Michigan Avenue
Lansing, Michigan 48913
1971

SELECTED LIST OF LIBRARY PERIODICALS

American Libraries. American Library Association, 50 East Huron Street, Chicago, Illinois, 60611. Monthly, September-June; bimonthly, July-August. Membership.

Official organ of the American Library Association. Includes news and reports of association activities; brief general articles on libraries and librarianship; and news of materials, equipment, and publications.

Booklist and Subscription Books Bulletin. American Library Association, 50 East Huron Street, Chicago, Illinois, 60611. Semimonthly, September-July; monthly in August.

Probably the best guide to current materials for the small public library. The "Subscription Books Bulletin" section presents comprehensive, authoritative reviews of dictionaries, encyclopedias, atlases, etc. Other sections review non-fiction, fiction, films, recordings, pamphlets, and paperbacks, books for young adults, and children's books. Special bibliographies and reviews appear irregularly.

Choice: Books for college libraries. Chicago, Association of College and Research Libraries. Monthly.

Considered a leading selection tool for current materials, it includes complete bibliographic data for each title as well as an annotation and is arranged by subject. Consultants for each issue are listed.

Forward. Michigan Association of School Librarians, c/o Miss Hazel (Pat) Brown, 1331 North Woodward, Birmingham, Michigan 48009. Three issues a year. Membership.

The official publication of the association includes brief articles and reports, news, and announcements.

Horn Book Magazine. Horn Book, 585 Boylston Street, Boston, Massachusetts, 02116. Bimonthly.

Book reviews and articles of general interest, including some work submitted by children and young people, appear in this periodical, which is for adults and about children and young people.

Library Journal. R. R. Bowker Co., 1180 Avenue of the Americas, New York, N. Y. 10036. Semimonthly, September-June; monthly, July-August.

A wide variety of articles cover the entire field of librarianship. Regular features are a book review section which recommends first purchases and a classified section. There are occasional special book lists and review sections. From September through May, the monthly School Library Journal is included as a section of Library Journal.

Library Trends. University of Illinois, Graduate School of Library Science. Quarterly.

Each issue is concerned with one aspect of librarianship.

Michigan in Books. Michigan Department of Education, Bureau of Library Service, 735 East Michigan Avenue, Lansing, Michigan 48913. Quarterly.

Includes bibliographies, articles on Michigan, Michigan authors, and books about Michigan, and annotated announcements of Michigan documents, new books, and ephemera.

Michigan Librarian. Michigan Library Association, c/o Mrs. Frances Pletz, Executive Secretary, Michigan Library Association, 226 W. Washtenaw Ave., Lansing, Michigan, 48933. Quarterly. Membership.

The official publication of the association. There are articles of general interest to Michigan librarians, as well as news of and for members.

Newsletter on Intellectual Freedom. American Library Association, 50 East Huron Street, Chicago, Illinois, 60611. Bimonthly.

The Newsletter is published by the Intellectual Freedom Committee of the American Library Association. It reports the committee's activities and prints and reprints news stories involving censorship which appear in the nation's press.

Publishers Weekly. R. R. Bowker Co., 1180 Avenue of the Americas, New York, New York, 10036. Weekly, except last week of the year.

The publishers' trade magazine, includes advertisements of new and forthcoming books, brief, critical reviews of forthcoming fiction and non-fiction, and the "Weekly Record", a listing of current American book publication. Each entry represents Library of Congress cataloging.

School Libraries. American Association of School Librarians, 50 East Huron Street, Chicago, Illinois, 60611. Quarterly. Membership.

The official publication of the American Association of School Librarians, a division of the American Library Association. Includes news, articles of general interest, reviews of professional books, and occasional bibliographies.

School Library Journal. R. R. Bowker Co., 1180 Avenue of the Americas, New York, New York, 10036. Monthly, September-May.

Published as a separate and also as a section of the mid-month issue of the Library Journal from September through May. It includes articles of general interest, letters, and news, and many reviews, all signed.

Top of the News. Children's Services Division and Young Adult Services Division of the American Library Association, 50 East Huron Street, Chicago, Illinois 60611. Quarterly. Membership.

Includes articles of general interest, lists of recommended books and materials, and news of interest to members.

Wilson Library Bulletin. H. W. Wilson Co., 950 University Avenue, Bronx, New York, 10452. Monthly, except July-August.

A beautifully produced and edited magazine. Generally, each issue presents carefully prepared papers on a theme of current concern to librarians. Reference books are reviewed regularly, and there is a section of classified ads.

Other periodicals are published by State Library organizations, division of the American Library Association, or special libraries. These are not listed but are available at the Michigan Department of Education, Bureau of Library Services.

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